



Technical Information

(2013) Technical Information No.6 Total No.40

Feb 26, 2013

(Total 6 pages)

To: All shipowners, Relevant Departments of CCS headquarters

Implementation of IMO Unique Company and Registered Owner

Identification Number Scheme

--- The Marshall Islands Maritime Authority Marine Notice

No.2-011-12 Rev.7/12

The Office of The Maritime Administrator of Marshall Islands issued the Marine Notice No.2-011-12 Rev.7/12 to all shippowners, operators, masters and officers of merchant ships, and recognized organizations to implement the IMO Unique Company and Registered Owner Identification Number Scheme. This Notice supersedes the Rev. 2/11 and reflects the updating of IMO Circular Letter 2554/Rev.1, 7 February 2007, the updating of paragraphs 2.5.4 and 3.1 and the updating of the forms in Appendices 1 and 2. This circular is to be forwarded by CCS offices and branches to ship companies in relevance to their business. All the parties concerned are requested to pay attention to the requirements and act accordingly.

Attachment: THE Marshall Islands Maritime Authority Marine Notice
No.2-011-12 Rev.7/12, total 5 pages

For any question please contact the Certification Management Dept. of CCS



**REPUBLIC OF
THE MARSHALL ISLANDS**

**OFFICE OF THE
MARITIME ADMINISTRATOR**

Marine Notice

No. 2-011-12

Rev. 7/12

**TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF
MERCHANT SHIPS, AND RECOGNIZED ORGANIZATIONS**

**SUBJECT: Implementation of IMO Unique Company and Registered Owner Identification
Number Scheme.**

References: (a) IMO Resolution MSC.160(78), 21 May 2004
(b) IMO Circular Letter 2554/Rev.1, 7 February 2007
(c) SOLAS Chapter XI-1, Regulations 3-1 and 5
(d) SOLAS Chapter IX, Regulation 1, the ISM Code

PURPOSE:

The IMO Unique Company and Registered Owner Identification Number Scheme (the “Scheme”) was introduced in 2004 through adoption of resolution MSC.160(78), as a measure to enhance maritime safety, security and environmental protection, and to facilitate the prevention of maritime fraud. Its purpose is to assign a permanent number (the “Number”) for identification purposes to each Company and/or Registered Owner managing ships engaged on international voyages. This Notice supersedes the Rev. 2/11 and reflects the updating of reference (b) above, the updating of paragraphs 2.5.4 and 3.1 and the updating of the forms in Appendices 1 and 2.

APPLICABILITY:

SOLAS Chapter XI-1, Regulations 3-1 and 5 apply to all Companies and Registered Owners managing ships of 100 gross tonnage and above engaged on international voyages. The Scheme is in full force and effect as of 1 January 2009.

REQUIREMENTS:

1.0 Definitions

- .1 “Company” has the same meaning as in SOLAS regulation IX/1, the ISM Code.
- .2 “Registered Owner” is the owner specified on a ship’s Certificate of Registry issued by an Administration.

2.0 Procedures

- 2.1 The Number remains unchanged upon transfer of a Company and/or Registered Owner's ship to another flag and will be included on a Company's Document of Compliance (DOC), the ship's Safety Management Certificate (SMC), International Ship Security Certificate (ISSC) and Continuous Synopsis Record (CSR) wherever the Company and/or Registered Owner's name should appear. The Number remains unchanged, but unused, in the event a Company and/or Registered Owner sells, or otherwise disposes, of its ship(s) and does not begin operating new ship(s). The Number remains unchanged in the event the Company and/or Registered Owner, after having sold or otherwise disposed of its ships, renews ship management at a future time.
- 2.2 IHS Fairplay (IHSF), formerly Lloyd's Register-Fairplay (LR-F), maintains a full history audit trail of changes to Company and/or Registered Owner information, with the date of each change recorded. When Companies and/or Registered Owners merge, IHSF assigns the Number of the larger Company and/or Registered Owner to the new amalgamated entity, while the Number of the smaller entity is frozen and not re-used. IHSF maintains the history of Companies and/or Registered Owners of ships on its database.
- 2.3 The Number is an IHSF number, allocated at the time of issuance of a ship's Certificate of Registry issued by an Administration. The Number begins with the letters "IMO" followed by either "Company" or "Registered Owner," and seven digits assigned by IHSF. The Scheme is managed in parallel with the IMO Ship Identification Number Scheme without charge by IHSF. The Number(s) are not, however, the same as the IMO Ship Identification Number.
- 2.4 New Companies and/or Registered Owners managing ships covered by the Scheme are assigned a Number when their ship is registered with an Administration.
- 2.5 Original information about a Company and/or Registered Owner will be collected by the Republic of the Marshall Islands Maritime Administrator (the "Administrator") by means of the application documentation required at the time of registration. The information collected is that which the Administrator ordinarily collects during the registration process, namely:
- .1 Company/Registered Owner name-styles;
 - .2 country/State of incorporation (registration);
 - .3 date of incorporation; and
 - .4 full address (operational address) and contact details. The operational address of companies and registered owners is recorded. The operational address can be the address of a head office or a branch office, or a care-of address for the registered owner or company which has been issued with a DOC and managing the ship for which communication details are provided, hereafter called the "DOC Company."
- 2.6 During registration, the Administrator will expect the Company and Registered Owner to provide the Number assigned to it. The Administrator may contact IHSF to confirm the Numbers provided by the Company and Registered Owner. The Administrator will also be routinely updating its database with that of IHSF.

3.0 Obtaining Numbers

- 3.1 The Number for the Company and Registered Owner can be obtained by going online at <http://www.imonumbers.lrfairplay.com/> or by contacting IHSF at the following address using the appropriate form provided in Appendix 1 and Appendix 2:

IHS Fairplay
Lombard House
3 Princess Way, Redhill,
Surrey, RH1 1UP, UK
Telephone: +44 1737 379060
Fax: +44 1737 379040
Email: owners-data-feedback@lrfairplay.com

- 3.2 IHSF will accept both paper and electronic request forms (Appendices 1 and 2) from Companies or Registered Owners who have not previously been assigned a Number. Companies or Registered Owners also may use the form to update their information. IHSF will confirm updated Company information with the Administrator.
- 3.3 IHSF will also accept both paper and electronic request forms (Appendix 1) from Recognized Organizations (ROs) that undertake SMC and DOC audits, and from Recognized Security Organizations (RSOs) that undertake ISSC audits, for Companies who have not previously been assigned a Number.

4.0 Website Access

- 4.1 IHSF has established a free website, <http://www.imonumbers.lrfairplay.com/>, which allows Administrations to look up Numbers as well as communicate correct Company details on existing records. By participating in the IMO Unique Company and Registered Owner Identification Number Scheme, however, the Administrator assumes no duty to examine, correct, change, alter, or modify information contained on the IHSF free website, or to notify IHSF of incorrect information contained on the website.
- 4.2 This website is also available to Companies and Registered Owners, who may use it to complete the numbering requirements on the CSR (resolution A.959(23)). Alternatively, these Numbers are available on the Equasis free public website (www.equasis.org).
- 4.3 These websites are also accessible to and used by port State control authorities to verify ship documentation. The Administrator will not accept or be held responsible for mistakes or errors in the information on these websites. It will therefore be very important that Companies and Registered Owners provide both IHSF and the Administrator with accurate matching information.

Appendix 1
REQUEST FOR COMPANY
IDENTIFICATION NUMBER

IHS FAIRPLAY
Lombard House
3 Princess Way
Redhill
SURREY RH1 1UP

TELEPHONE +44 1737 379060
INTERNATIONAL FAX +44 1737 379040
EMAIL: owners-data-feedback@lrfairplay.com

TO ENABLE ASSIGNMENT OF A COMPANY IDENTIFICATION NUMBER, PLEASE PROVIDE THE FOLLOWING DETAILS:

CURRENT COMPANY NAME * _____

FORMER NAME(S) (if known) _____

Please indicate if: ☐ This is correcting the details for an existing company on the IHSF database
: ☐ This is a newly established company
☐ This is a change of company name (please give former name above)
☐ This is a company merger (please give former names of all companies above)

DATE OF REGISTRATION _____

COUNTRY OF REGISTRATION _____

CONTACT ADDRESS * _____

TOWN * _____

POSTAL ZIP CODE * _____

COUNTRY * _____

TELEPHONE _____ FAX _____

EMAIL _____ WEBSITE _____

IF KNOWN - PARENT COMPANY _____

IMO ship identification number(s) * _____

(If not available, other ship details (please supply at least one IMO ship identification number in the current fleet. This helps in the identification of company records.)

Company Requesting IMO Number

COMPANY NAME * _____

CONTACT NAME * _____

SENDER'S EMAIL * _____

SENDER'S FAX NUMBER * _____

☐ This company is also DOC for this fleet

Items indicated with an asterisk (*) are required and must be filled in before a number can be provided.

It is the policy of IHSF to record the operational addresses (only) of Registered Owners and DOC Companies. The operational address can be the head office or a branch office, or it can be "care of" (c/o) the address of one of the managers or DOC Companies of the ships in the fleet for which communication details are provided.

IHSF does not record the Registered Address of Registered Owners for which no operational and communication details are available. The Country of Registration of the Registered Owner and DOC Company is also recorded.

For office use only:

IMO Registered Owner No. _____

Appendix 2

REQUEST FOR REGISTERED OWNER IDENTIFICATION NUMBER

IHS FAIRPLAY
Lombard House
3 Princess Way
Redhill
SURREY RH1 1UP

TELEPHONE +44 1737 379060
INTERNATIONAL FAX +44 1737 379040
EMAIL: owners-data-feedback@lrfairplay.com

TO ENABLE ASSIGNMENT OF A REGISTERED OWNER IDENTIFICATION NUMBER, PLEASE PROVIDE THE FOLLOWING DETAILS:

CURRENT COMPANY NAME * _____

FORMER NAME(S) (if known) _____

Please indicate if: ☐ This is correcting the details for an existing company on the IHSF database
: ☐ This is a newly established company
☐ This is a change of company name (please give former name above)
☐ This is a company merger (please give former names of all companies above)

DATE OF REGISTRATION _____

COUNTRY OF REGISTRATION _____

CONTACT ADDRESS * _____

TOWN * _____

POSTAL ZIP CODE * _____

COUNTRY * _____

TELEPHONE _____ FAX _____

EMAIL _____ WEBSITE _____

IF KNOWN - PARENT COMPANY _____

IMO ship identification number(s) * _____

(If not available, other ship details (please supply at least one IMO ship identification number in the current fleet. This helps in the identification of company records.)

Company Requesting IMO Number

COMPANY NAME * _____

CONTACT NAME * _____

SENDER'S EMAIL * _____

SENDER'S FAX NUMBER * _____

Items indicated with an asterisk (*) are required and must be filled in before a number can be provided.

It is the policy of IHSF to record the operational addresses (only) of Registered Owners and DOC Companies. The operational address can be the head office or a branch office, or it can be "care of" (c/o) the address of one of the managers or DOC Companies of the ships in the fleet for which communication details are provided.

IHSF does not record the Registered Address of Registered Owners for which no operational and communication details are available.

The Country of Registration of the Registered Owner and DOC Company is also recorded.

For office use only:

IMO Company No. _____