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TO: Related departments of CCS Headquarters; Branches and Offices; and Ship Companies

Notice of Recognition of Non Maltese Certificates of Competence for Service on Maltese Ships

Malta Transport Center issued the Merchant Shipping Notice No. 92 to ship-owners, ship operators and managers, masters and recognized organizations on May 27, 2011. This notice is to complement regulation 8 of the Merchant Shipping (Training and Certificate) Regulations, 2011 and revoke MSD notice 43.

The International Convention on Standards of Training, Certification and Watchkeeping 1978, as amended, requires that all officers serving on board seagoing ships and holding certificates of competence not issued by the flag Administration shall hold an endorsement attesting recognition by that Administration of their certificate of competence. The validity of an endorsement certificate is closely linked to the validity of the certificate of competence both of which have to be revalidated every five years by the respective issuing Administration. The endorsement certificate together with the relevant certificate of competence must be carried on board at all times. The Merchant Shipping (Training and Certification) Regulations, 2001 provide for the issue, under certain conditions, of endorsements attesting the recognition of non Maltese certificates of competence.

Applications for endorsement certificates for officers serving on Maltese ships shall be submitted to the Merchant Shipping Directorate on the enclosed form, either by the seafarer or by the company employing the seafarer. Applications shall be accompanied by such documents as may be prescribed on the application form; these include:

- Copy of certificate of competence and endorsement attesting the issue of the certificate (certificate of endorsement may be incorporated in the certificate of competence);
- If GMDSS endorsement is required, copy of the GMDSS certificate;
- If a chemical, gas or oil tanker endorsement is required:

Copy of the familiarization course completion certificate, and
Copy of the chemical, gas or oil tanker training certificate as the case may be;

- Copy of valid Passport or Seaman's Record Book or official Identity Card (proof of identification showing details of applicant);
- One passport size color photograph (JPG Format if transmitted by email) Photographs are to be taken in full face, printed on a photographic paper and should be of clear exposure;
- Copy of valid Medical Fitness Certificate issued in accordance with ILO Convention No. 73 and STCW 78, as amended;
- Relative fee of €60 (New Business/Renewal), Re-Issue/Lost, €30 (as from 1 June 2011);
- To apply for a lost endorsement certificate, kindly file all the above documents, together with a declaration signed by applicant officer/manager/ship-owner, attesting that the certificate has been lost;
- The applicant shall be informed if one of the above requirements is not filed. Application would be discarded within 15 days from request if the missing requirements are not submitted;
- If secure delivery by courier is required, additional €25.

Applications should be sent either by email in PDF format to applica.stcw @transport.gov.mt or by registered mail, courier or through the ship owner's local representative addressed to the Directorate. Requests for submission of applications at a Maltese Embassy or a Maltese Consulate may be considered on a case by case basis.

An officer may be accepted to serve on board Maltese ships without an endorsement certificate for a maximum period of three months, provided that the initial application has been submitted to the Directorate. An acknowledgement of application confirming receipt of the completed application shall serve as proof of application for an endorsement. The Acknowledgement however, shall not replace the endorsement certificate issued by the Directorate.

SUMMARY

Forwarding the Merchant Shipping Notice No. 92 of Recognition of Non Maltese Certificates of Competence for Service on Maltese Ships, in which complements regulation 8 of the Merchant Shipping (Training and Certificate) Regulations, 2011 and revokes MSD notice 43.

ACTION REQUESTED

All the CCS branches and offices are required to study of this notice and ensure the implementation of the requirements set in this notice.

Attachment: Merchant Shipping Notice No. 92, total 2 pages

For any problem please contact the Certification Management Dept. of CCS Headquarters without hesitation

Recognition of non Maltese Certificates of Competence for Service on Maltese Ships

Merchant Shipping Notice 92

Notice to Shipowners, Ship Operators and Managers,
Masters, Owners' representatives and recognised organizations

This notice complements regulation 8 of
the Merchant Shipping (Training and Certification) Regulations, 2001

This notice revokes MSD notice 43

The *International Convention on Standards of Training, Certification and Watchkeeping 1978*, as amended, requires that all officers serving on board seagoing ships and holding certificates of competence not issued by the flag Administration shall hold an endorsement attesting recognition by that Administration of their certificate of competence. The validity of an endorsement certificate is closely linked to the validity of the certificate of competence both of which have to be revalidated every five years by the respective issuing Administration. The endorsement certificate together with the relevant certificate of competence must be carried on board at all times. The *Merchant Shipping (Training and Certification) Regulations, 2001* provide for the issue, under certain conditions, of endorsements attesting the recognition of non Maltese certificates of competence.

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- *if GMDSS endorsement is required, copy of the GMDSS certificate;*
- *if a chemical, gas or oil tanker endorsement is required:*
  copy of the familiarisation course completion certificate, and
  copy of the chemical, gas or oil tanker training certificate as the case may be;
- *copy of valid Passport or Seaman's Record Book or official Identity Card (proof of identification showing details of applicant);*
- *one passport size colour photograph (JPG Format if transmitted by email) Photographs are to be taken in full face, printed on a photographic paper and should be of clear exposure;*
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Merchant Shipping Directorate 27 May 2011

Malta Transport Centre
Marsa, MRS 1917 Malta

Tel: +356 2125 0360 Fax: +356 2124 1460
Email: mershipmalta.tm@transport.gov.mt
www.transport.gov.mt

Application for an endorsement attesting the recognition of a certificate of competency for service on a Maltese registered ship under the provisions of the STCW 78 Convention as amended

Merchant Shipping Directorate
Transport Malta, Malta Transport Centre, Marsa MRS1917, Malta Tel: +356 21250360 Fax: +356 21241460 E-Mail: applica.stcw@transport.gov.mt

MS Notice No 92 refers
Type or PRINT in ink throughout

For Official Use
Application No:

Cash Sale / Invoice Number:

1. Particulars of Seafarer

Surname (Family Name)	*First Name*	*Second Name*
Country of Birth	*Date of Birth (dd/mm/yyyy)*	*Nationality*

2. Particulars of Certificate of Competency

(Tick were applicable)	*Issuing Authority*	*Certificate Number*
Deck Reg ☐ *II/1* ☐ *II/2* ☐ *II/3* *Engine Reg* ☐ *III/1* ☐ *III/2* ☐ *III/3* *Radio Reg* ☐ *IV/2*	*STCW Capacity*	*Last STCW re-validation date*

Limitations (if any)
Eg: wear corrective lenses; not valid for ARPA equipped vessels / passenger ship / ro-ro passenger ships etc

3. Type of Application

New Application ☐	*If you are a current holder of an Endorsement Certificate, please indicate certificate number.*	

4. Capacity in which the officer is required to sail *(Tick were applicable)*

Master	☐	*Chief Mate*	☐	*OOW Nav.*	☐	*Radio Officer*	☐
Chief Engineer	☐	*Second Engineer*	☐	*OOW Eng.*	☐		

5. Contact Details

Company Name		*Address*
Contact Person	*Contact Number*	*E-Mail*
Address where endorsement certificate is to be forwarded		
Date	*Customer Code*	*Signature of Applicant* ***(Please keep your signature within the box and sign without touching any of the box lines)***

6. The following declaration should be completed and signed by a responsible person bearing in mind the requirements of Reg I/14 of the STCW Convention 1978 as amended

The undersigned declares that the officer whose personal details are shown on this application form, is proficient in spoken English to a standard sufficient for service on a Maltese ship, and that he/she can use manuals, documents, and other material written in English, necessary for the functions to be performed on board and which are published or printed in English. He/she can also understand instructions and orders given in English.

Name in full	*Position held*	*Signature*

7. Applicant's supporting documents required with application

- ☐ *Certificate of Competence and accompanying STCW endorsement*
- ☐ *GMDSS certificate and accompanying STCW endorsement (if applicable)*
- ☐ *Medical Fitness Certificate (ILO 73 and STCW 78 compliant)*
- ☐ *Passport/ Identity Card / Seaman Book (showing personal details of applicant as per those entered on the Application form)*
- ☐ *Tanker Certificates and accompanying STCW endorsement (if applicable)*
- ☐ *Passport size colour photograph*

Relative fee: ☐ *€60 or* ☐ *€85 including courier delivery - telegraphic transfer reference/draft number* _____

8. Kindly fill in all details if paying by credit card

☐ *American Express*	☐ Diners Club	☐ Electron	☐ Maestro	☐ Master Card	☐ Visa

Card Number		*Expiry Date*	
Card Holder's Name		*Signature*	

Transport Malta is the Authority for Transport in Malta set up by ACT XV of 2009