



Maritime Circular No.38

To:

Ship – Owners / Managers / Operators, Registration Officers (RegOffs), Recognised Organisations (ROs), Flag State Investigators, SLMARAD Departments (All)

Subject:

Incident Reporting requirements

Date:

16th November 2018

References:

IMO Resolution A.1070(28) IMO Instruments Implementation Code (III Code)

IMO Resolution MSC.255(84) Casualty Investigation Code

IMO Resolution A.1075(28) Guidelines to Assist Investigators in the Implementation of the Casualty Investigation Code

SOLAS Reg. I/21

UNCLOS article 94, Section 7

MARPOL Article 8 & 12

LL Article 23

MLC,2006 Regulation A4.3

The Merchant Shipping Act, 2003

Purpose

To outline the procedure, scope and requirements for incident reporting for Sierra Leonean vessels.

Application

1. This Maritime Circular applies to all vessels registered with the Sierra Leone Flag.
2. The master or shipowners of a ship which:
 - a. causes or is involved in an accident;
 - b. receives damage which render, or is likely to render, the ship unsafe;
 - c. has been in a position of great peril from the act of some other ship; danger of wreck or collision;
 - d. fouls, or does damage to a pipeline; a submarine cable; a navigational aid;
 - e. is involved in an accident in which the sea is polluted by oil or by any other noxious substance wither by the ship or by any other ship;shall report to the administration details of the incident no later than 24 hours from the moment of the incident occurrence and shall submit the *TE-DOC-40 Preliminary Incident Report*.
3. Considering the severity of the incident, the administration may request an investigation to be carried out to assist into defining the reasons which lead to the incident's occurrence.
4. Occupational accidents, injuries or diseases shall be also reported to the administration, by submitting *TE-DOC-42 - Occupational Accident Report*. The administration will carry out

necessary investigations as per MLC, 2006 Reg. A4.3, as necessary. Reporting and investigation of occupational safety and health matters will be handled in way to ensure protection of seafarer's personal data.

5. The final investigation reports will be published and circulated to the International Maritime Organization (IMO) as necessary.

For additional information please contact SLMARAD at info@slmarad.com

Revision Status

Date	Revision	Comments - Changes
16/11/2018	0	Initial – Adopted