



REPUBLIC OF CYPRUS
MINISTRY OF
COMMUNICATIONS AND WORKS



DEPARTMENT
OF MERCHANT SHIPPING
LEMESOS

DMS 4.28.05.5

DMS 16.17.26

15/10/2007

NIPPON KAIJI KYOKAI
4-7 Kioi-cho, Chiyoda-ku,
Tokyo 102-8567, Japan

Dear Sirs,

Subject: *International Safety Management (ISM) Code- Cyprus Additional Requirements*

We wish to advise you that since 1998, the Department of Merchant Shipping has imposed additional requirements on the development, implementation and certification of Safety Management Systems. The latest consolidated version of these Requirements is stated in our circular 27/2006. However, there are various other circulars introduced by the Department which should also be taken into account as Additional Requirements.

In order to achieve uniformity in the verification and implementation of these Requirements, Recognised Organisations are expected to adhere to the following principles:

1. **Manual Review:** Verification of Compliance with the entirety of the provisions of Cyprus Additional Requirements;
 2. **Interim (Shore and Shipboard) Audits:** Confirmation that the Safety Management Manual on board includes all the Cyprus Additional Requirements;
 3. **Initial and Renewal (Shore and Shipboard) Audits:** The scope of the Initial and Renewal Audit is to ensure that the auditor covers all requirements of the ISM-Code. While doing so the auditor would need to include verification of compliance with the provisions
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of Cyprus additional requirements, as these are stated in circulars issued by the DMS, on a sampling basis. The auditor would need to state in the audit report whether the Cyprus additional requirements are correctly implemented;

4. **Annual shore based and intermediate shipboard Audits:** The auditor would need to include verification of compliance with the provisions of Cyprus additional requirements, as these are stated in circulars issued by the DMS, on a sampling basis. The auditor would need to state in the audit report whether the Cyprus additional requirements are correctly implemented;
5. **Change of Flag to Cyprus:** In cases that a vessel changing flag to Cyprus, will continue to be operated by the same Company and provided that this Company has a valid DoC on behalf of the Republic of Cyprus, this Administration might accept the extent of the validity of the existing SMC subject to a verification audit for the Additional Cyprus requirements. This verification audit should be based upon a sampling process against the Cyprus Additional Requirements.

Regards,



Sarghios S. Serghiou

Director

Department of Merchant Shipping