

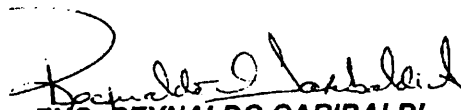


Panama Maritime Authority
Directorate General of Merchant Marine
Department of Navigation and Maritime Safety
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Note No. 103-01-403-DGMM-NSM

TO: RECOGNIZED ORGANIZATION

FROM:


ENG. REYNALDO GARIBALDI
CHIEF OF NAVIGATION AND MARITIME SAFETY

DATE: SEPTEMBER 12TH, 2007

**SUBJECT: ISM – ISPS REQUIREMENTS AND PROCEDURES
CONTACT POINTS**

This Administration would like to inform you the requirements and procedures that your Organization shall need to submit, in order to request an authorization for an additional audit of ISM and/or ISPS.

Requirements:

1. Submit a request to the Administration
2. The request shall state the name of the vessel, IMO number, call sign, date of the detention, Port State Control detention report.
3. The Organization must needs to state the reason for the additional audit, just in case that the additional audit is not due to Port State Control deficiencies.

Procedures:

1. The request can be submitted by email or fax to the contact points.
2. Once you contact one of the officers in charge, the authorization shall be replied to the Organization.
3. In the case that the Organization was unable to get in contact with the officers in charge because of the weekend or because of the off hours, the Organization can proceed with the additional audit. However The OR's shall most notify to the Administration that the audit was carried out without the previous authorization since the Organization was unable to get in contact with the officers.
4. The Organization shall submit the additional audit report as soon as possible to the Administration.

4. The Organization shall submit copy of the additional audit report as soon as possible to the Administration.

Contact Points:

ISM

- Eng. Jose Ortega
Phone: (507) 501-5032 / 501-5033
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- Eng. Reynaldo Garibaldi
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ISPS

- Eng. Cesar Centella
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- Eng. Ercik De Leon
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Best Regards

RG/rj