



PANAMA MARITIME AUTHORITY
Directorate General of Merchant Marine

Merchant Marine Circular No. 176

To: Legal Representative, Owners/Operators, Masters of Panamanian Vessels and Recognized Organizations.

Subject: International Safety Management Code

References: Resolution No.106-OMI-09-DGMM of November 27, 2007
ISM Code – Rule 3.1
Decree Law No. 7 of February 26, 1998.
Decree Law No. 2 of January 12, 1980

1. The purpose of this Merchant Marine Circular is to establish the guidelines that shall be followed in order for Organizations to request an authorization for an additional audit for ISM and/or ISPS.
2. This Administration would like to inform the requirements that your Organization shall submit, in order to request an authorization for an additional audit of ISM and/or ISPS.
3. Requirements:
 - 3.1 Submit a request to the Administration.
 - 3.2 The request shall state the name of the vessel, IMO number, call sign, date of the detention, Port State Control detention report.
 - 3.3 The Organization must state the reason/s for the additional audit, in the cases in which the additional audit is not due to Port State Control deficiencies.
4. Procedures:
 - 4.1 The request can be submitted by email or fax to the contact points.
 - 4.2 Once you contact one of the Technical Officers in duty, the authorization will be replied to the Organization.
 - 4.3 The Organization shall submit copy of the additional audit report as soon as possible to the Administration along with the corrective actions based on

the non conformities and the non security conformities for its approval before been enforced.

4.4 Both, the request and the copy of the additional audit reports must be sent to the following emails:

- For ISPS Matters: isps@amp.gob.pa
- For ISM Matters: ism@amp.gob.pa

5. When the Administration considers that the additional audit for ISM and/or ISPS needs to be performed will authorize the RO which has issued the certificate. The RO shall submit the audit report as well.

6. Contact Points:

6.1 ISM: Monday to Friday from 8:30 am to 8:00 p.m.
PSC Section:
Phone: (507) 501-5031 / 501-5033 / 501-5094 / 501-5092
Mobile: (507) 6655-2382
Fax: (507) 501- 5083
Email: ism@amp.gob.pa

6.2 ISPS: Monday to Fridays from 8:30 am to 8:00 p.m.
PSC Section:
Phone: (507) 501-5031 / 501-5033
Mobile: (507) 6655-2382
Fax: (507) 501- 5083
Email: isps@amp.gob.pa

6.3 Night Time, Weekend and Holidays:
Segumar Panama
Phone: (507) 501- 5350 / 501- 5356 / 501 – 5361
Fax: (507) 501- 5363/ 501 - 5964
Email: ism@amp.gob.pa
isps@amp.gob.pa

7. All Company Operators/Owners/Masters shall send to Segumar Office-Panama the Declaration of Company (DC) for the Company Operator as per the ISM Code 3.1, and the Declaration of Designated Person Ashore (DPA) for the respective endorsement. These documents must be sent to fullterm@segumar.com.

8. It is important to instruct all RO's that they shall verify, during the ISM audits, that every DPA and DC has been endorsed by this Administration.

August, 2008

Inquiries concerning the subject of this Circular or any request should be directed to:

Directorate General of Merchant Marine

Panama Maritime Authority

Phone: (507) 501-5031 / 501-5033

Fax: (507) 501-5083